



## HIGH SCHOOL VISIT REQUEST

8th grade students are encouraged to visit the high schools that they are interested in. This provides students with a wonderful opportunity to experience what takes place in high school over the course of a day. Students return to Villa with a better sense of whether or not the school visited meets their needs. Students are permitted three excused absences to attend high school visits. We recommend students use one of the fall conference days for visiting high schools.

Prior to the student's visit to the high school, s/he must do the following:

- Complete and submit this signed form to the Main Office
- Meet with each teacher to receive the homework that will be missed
- Submit any work due that day to teachers before the visit

On your visit, make sure to:

- Be attentive, respectful and express interest in the school
- Dress appropriately
- Enjoy yourself!

When you return to Villa:

- Submit work that was given during your absence

Adequate prior notice is necessary for the teachers and administration to insure that the visits do not disrupt academic progress. Please complete this form and return it to the Main Office FIVE DAYS PRIOR to your visit. When you follow the procedure outlined above, up to three visits will not count against your attendance record.

Thank you,

Pat Preib  
Interim Middle School Director

**Student's name:** \_\_\_\_\_ **Date of visit:** \_\_\_\_\_

**School visiting:** \_\_\_\_\_

**Parent's signature:** \_\_\_\_\_

**Student's signature:** \_\_\_\_\_

**Middle School Director's signature:** \_\_\_\_\_

*Please return this form to the Main Office at least five school days before your visit.*