

# Washington D.C. 2009

## Student Contract

As we travel to our nation's capital, safety and fun are the priority. To ensure that all travelers have a good time and are safe, students are expected to:

### **Regularly Attend School Student Meetings:**

- I will be on time to the meetings and bring a sack lunch/box lunch.
- I will listen attentively.
- I will ask appropriate questions.
- I will leave the meeting room clean and dispose of all my garbage.

### **Abide by Airport and Airplane Procedures:**

- I will conduct myself properly at all times, especially during the security check at the airport.
- I will stay in my assigned seat during the flight except to go to the restroom.
- I will ask my chaperone for assistance and refrain from using the call button on the plane unless it is an emergency.

### **Abide by Touring Procedures:**

- I will listen carefully for instructions from the leaders at all times.
- I will respectfully listen to the guide on the bus and refrain from talking while he/she is sharing information with the group.
- I will stay in groups of **at least three** when we are not together in a large group.
- I will stay with the group I have chosen until we meet back with the large group.
- I will be on time when meeting the group. **In fact, I will be five minutes early!**
- I will follow **all** directions at specific places.
- I will carry my emergency contact numbers on my person at all time while on tour.

### **While at Meals:**

- I will use my best table manners at all times.
- I will only take the amount of food than I can eat.
- When eating as a large group, I will stay inside the restaurant and seated until told I may use the restroom or leave.
- I will leave my table and eating area clean and will dispose of all garbage properly.

### **While in The Hotel:**

- I will contact my chaperone **first** if I have a problem with my room.
- I will use the lobby phone to make calls when I have permission and those calls will be made collect or with a phone card.
- I will refrain from using the phone in the room except to call my chaperone.
- I will keep my belongings and my hotel room neat and orderly.
- I will honor promptly the "lights out" time and remain **QUIETLY** in my room until the wake up call.
- I will respect the privacy of others and remember that the boys stay in the boys' rooms and the girls in the girls' rooms.
- I will remember at all times that other people are staying in the hotel and therefore will refrain from being loud in the rooms, hallways, stairs, elevators, lobby, and other public areas.
- I will keep track of my room key.

### **Use Cell Phones:**

- Use of cell phone to call home each evening is allowed (as indicated on following page) and my family will take full responsibility for any costs incurred.
- My cell phone will be collected by my group leader and distributed each evening to make calls home.

### Use of Electronic Devices:

- I will use my personal CD player, iPod, and/or other such devices **only** on the plane, in my hotel room, or on the bus ride from Washington D.C. to Monticello or Williamsburg.
- I will use these devices on the plane only when the flight attendants have given permission
- I will use only personal devices that may be heard with headphones and not by means of external speakers.
- My electronic device will fit easily into my carry-on luggage.
- I will keep my electronic device **locked** in my luggage at the hotel while we are touring.
- Any infraction of the cell phone/electronic device rules will result in either being held secure by the chaperones and returned to me on Monday at school following Spring Break.

### General Rules:

- Stealing, possession of drugs and/or alcohol will result in my being sent home immediately at my parent's expense. Chaperones reserve the right to search rooms and/or luggage.
- Medications will be in their original containers, clearly marked with student's name, contents, and all instructions for administration, and given to Mrs. Jones before leaving Seattle.
- I will follow the "buddy system" **at all times**, and will gain permission from a chaperone to separate from the group **for any reason** (e.g. to use the restroom, go to the vending machines, visiting the gift shop etc.).
- My behavior will be of the highest standards and will reflect well on Villa Academy and my family.
- All decisions made by the chaperones are final.

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A student whose behavior consistently does not reflect the Christian Social Qualities, as defined on Villa's report card, at any time between February 4<sup>th</sup> and April 9<sup>th</sup> may lose the opportunity to go on the trip.

- Ms. Preib, Mrs. Elsner, or Mrs. Jones will contact parents to make them aware of the child's misbehavior when a pattern develops.
- Ms Preib, Mrs. Elsner, or Mrs. Jones, along with the parents and student, will create an action plan to assist the child in improving his/her behavior.
- Should a student be suspended during the two months prior to departure on April 9<sup>th</sup>, he/she will lose the opportunity to go on the trip.

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I agree to abide by all of the above stated rules and expectations in order to stay safe and have fun while on the Villa Academy Washington D.C. trip.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

I have read and discussed the above stated rules and expectations with my son/daughter.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

My son/daughter has permission to have a cell phone on the trip and we take full responsibility for any costs incurred. My child clearly understands who may use the phone and the appropriate times to make calls home.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date



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